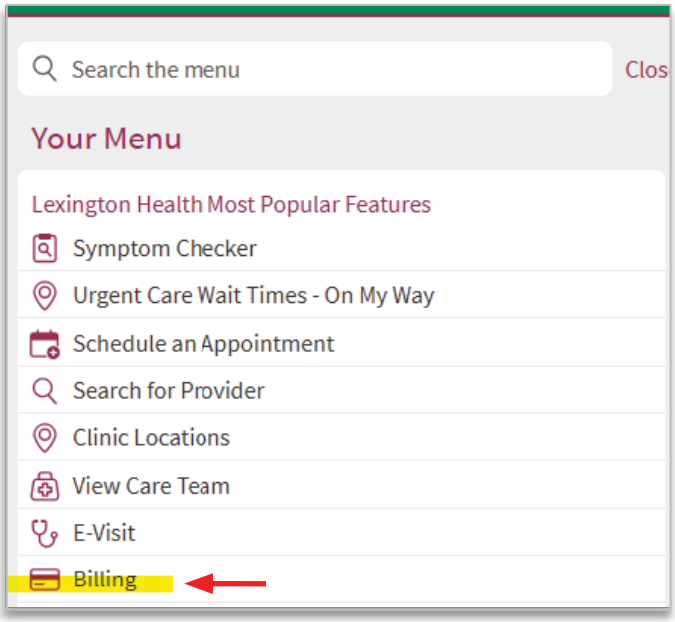
How to View/Print an Itemized Bill in MyChart

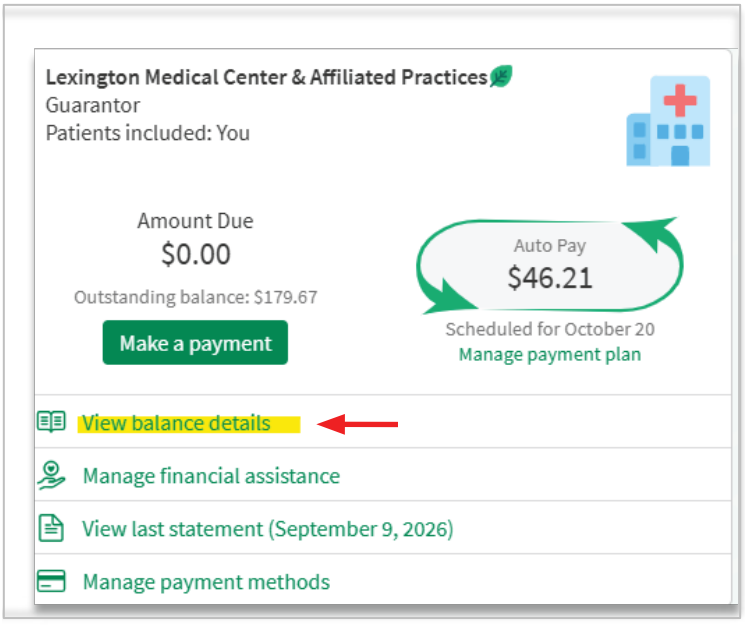
1. Click on the MyChart Menu.



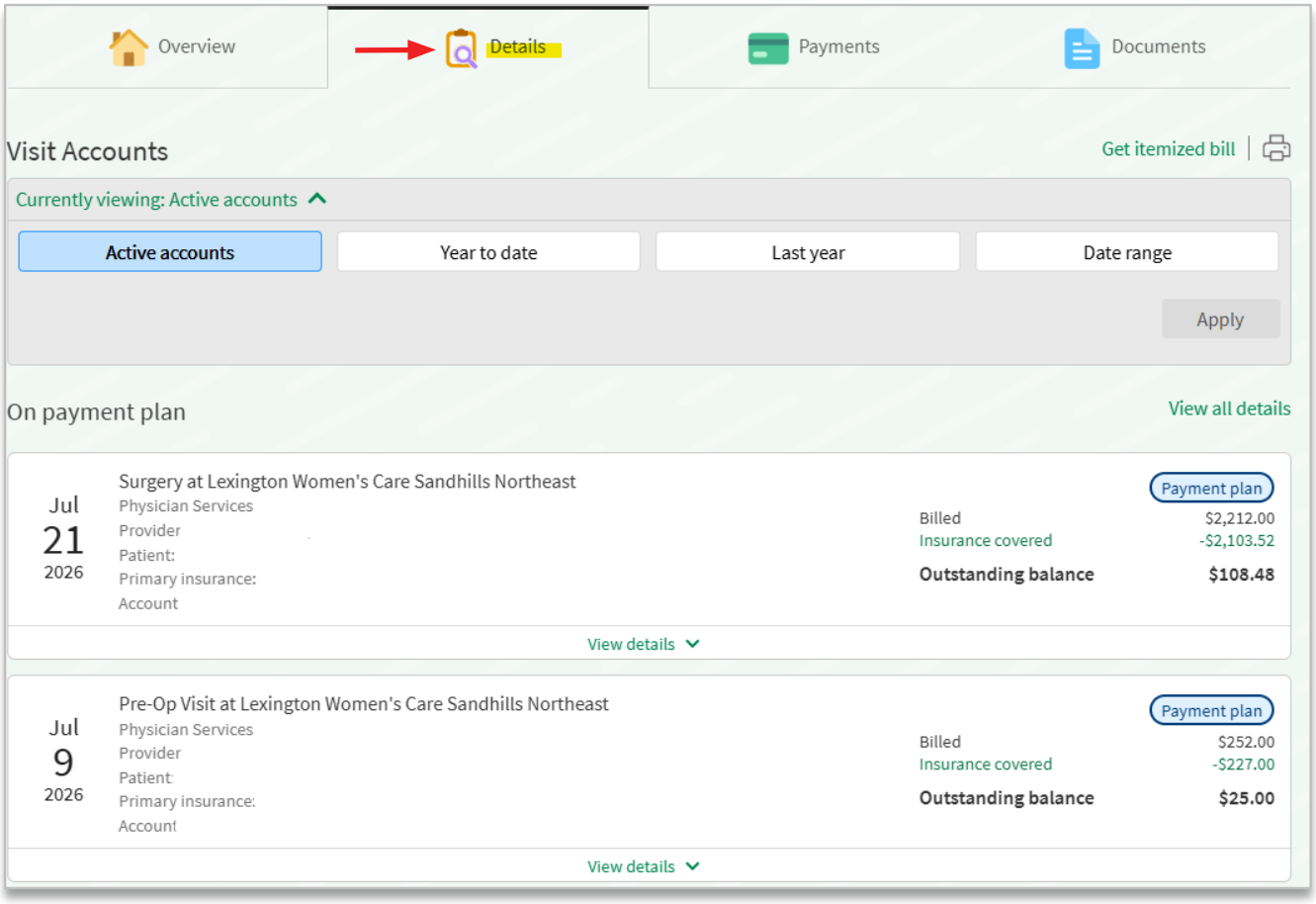
2. Select "**Billing**" or "**Billing Summary**."



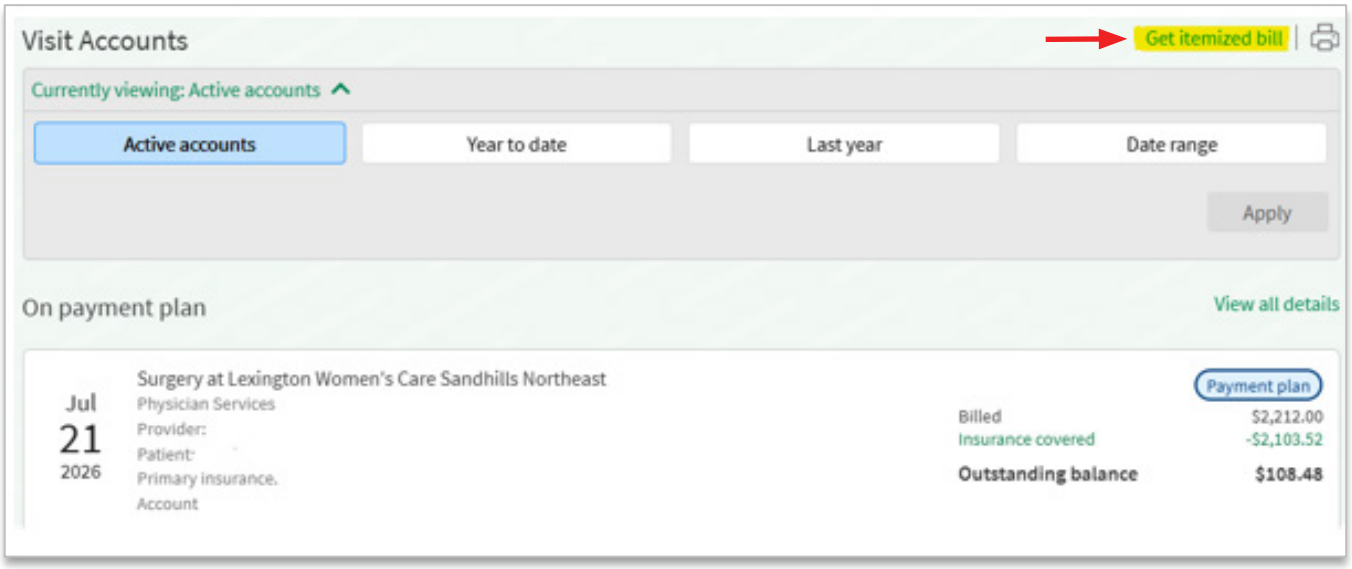
3. On the Billing summary page, click "**View balance details**."



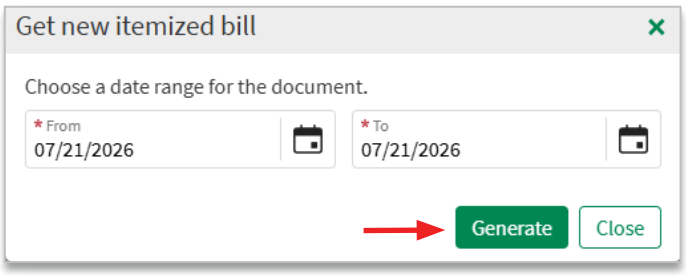
4. Select the "**Details**" tab and locate the outstanding balance you want more information on. Select "**View details**" for additional information and itemized charges.



5. To print an itemized statement, click "**Get itemized bill**."



6. Enter the dates of service for which you would like to print the itemized bill. Select "**Generate**."



7. Click on the Documents tab and select "**View itemized bill (PDF)**."

